A blue letter z with white text

Description automatically generated**Attorney Invoice Template**

Write your Company and Department Name here - Address Here

Phone: 000-000-000 Email: [www.abc@gmail.com](http://www.abc@gmail.com)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **INVOICE #** |  | | | | | **DATE** | |
| **WORK ORDER #** |  | | | | |  | |
|  | | | | | | | |
| BILL TO | Company Name | BILL From | Company Name | | | | |
| ID: | ID: | | | | |
| Street Address | Street Address | | | | |
| City, ST ZIP | City, ST ZIP | | | | |
| Phone: | Phone: | | | | |
|  | | | | | | | |
| **HOURLY SERVICES** | | | | **HOURS** | | **RATE** | **AMOUNT** |
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| Subtotal | | | | | | |  |
| Tax Rate | | | | | | |  |
|  | | | | | | | |
| **OTHER SERVICES AND CHARGES** | | | | | | | **AMOUNT** |
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| **OTHER COMMENTS** | | |  | | Subtotal | |  |
| Payment due in 60 days | | |  | | Tax Rate | |  |
|  | | |  | | Total Tax | |  |
| Please include the invoice number on your check | | |  | | Shipping & Handling | |  |
|  | | |  | | Discount | |  |
| Thank You for Your Business! | | |  | | **TOTAL** | |  |